



SAFETY PROTOCOLS at Downing Park Urban Farm (DPUF)

Due to the nature of our work handling food and the COVID-19 pandemic we are initiating rigorous hygienic protocols for everyone working at the Downing Park Urban Farm. With the evolving nature of farming, the pandemic and CDC recommendations, these protocols may change.

DO NOT COME TO THE FARM IF YOU FEEL SICK OR SOMEONE YOU LIVE WITH IS SICK

COVID symptoms include: fever, cough, sore throat, nausea, diarrhea, body aches.

Please contact Virginia if you are sick and have recently been to the FARM: 914 441-3616

IF YOU BEGIN TO FEEL SICK WHILE WORKING LET MOLLY KNOW RIGHT AWAY

GENERAL HYGIENE PROTOCOLS

- Wear designated farm clothes to the farm. Wash these clothes regularly.
- Do not wear open toe shoes, sandals or flip-flops.
- Wash your hands often. Follow hand-washing procedures on the farm.
- Sneeze and cough into your elbow. If wearing a short sleeved shirt, wash your elbow immediately.
- Keep your hands away from your face.
- Actively practice social distancing. Do not touch, hug or high five anyone.

Hand Washing & Not Touching Your Face = most important actions to prevent viral spread.

Hand Washing Protocol

Where: Hand washing station is located along the side of the Coolbot

- Use soap and water
- Count to 20 while rubbing hands thoroughly
- Rinse with water
- Dry completely with clean paper towel. If paper towels are not available let hands air dry **DO NOT DRY HANDS ON YOUR CLOTHING**
- Use a paper towel to turn off the water.

When:

- Immediately upon arrival at the farm
- If you sneeze, cough or blow your nose
- After using the Port-a-Potty
- Whenever you touch your face
- Before and after lunch
- Before harvesting and washing vegetables

Hand washing with soap and water is best, but if not available use hand sanitizer

To use sanitizer:

- Be sure your hands are free of dirt
- Put the manufacturer's recommended amount on your hands
- Rub thoroughly until dry



General Farm Protocols

When you arrive at the farm:

1. Wash your hands
2. **Cell Phones:** Do not place on any shared surfaces. Sanitize phone/headphones by spraying sanitizer on a paper towel, and wiping gently. Follow protocols recommended by phone manufacturer. **Place in Ziploc Bag.**
3. Sanitize anything you bring to the farm that you plan to carry with you throughout the day: water bottle etc.
4. Place your extra belonging: purse, lunch, etc. in the storage area assigned to you.
5. Wash your hands

Keep a minimum 6 ft distance from others. If safe distance cannot be maintained you must wear a mask

Cell phones are incredibly dirty – keep usage to a minimum. Do not place on any shared surfaces.

Eating: No eating except in the designated break area. Wash your hands before and after eating.

Head House/Hoop House/Coolbot: When inside you must wear a mask.

Masks: You will be provided with at least two washable masks to be kept in the storage area assigned to you. You are responsible for washing your own mask.

Everyone will have own tools, sanitizer, and work gloves for the day. Work gloves should be sanitized at the end of your shift, unless you are using disposables – in which case throw them away.

All tool handles and wheelbarrow handles must be cleaned and sanitized before being put away. See daily cleaning protocols

Daily Cleaning

Please use disposable gloves when cleaning and sanitizing at the end of the day. When finished remove gloves and put in trash can. Immediately wash hands.

Spray bottles with a sanitizing solution will be used to clean tools and work surfaces on the farm. At the end of the day, spray bottles need to be dipped in a bleach/water solution and allowed to dry overnight.

How to Sanitize:

In general, spray with sanitizer and let air dry. Some items may need to be wiped down; wipe with a clean paper towel, and discard towel immediately.

Field tools

- At the end of the day, all field tools need to be collected and brought to the tool storage area.
- Tools need to be cleaned/brushed of dirt.
- Handles need to be spray sanitized and air-dried.

Farm items that have been touched by hands (gloved or not) need to be sanitized at the end of the day. First, clean/brush off all dirt on any surface. Then Sanitize and air dry. Items include:

- Hand washing sink and faucets
- Produce washing area and faucet
- Knives and other utensils
- Water spigots and nozzles for hoses
- Watering can handles
- Lunch table, benches, chairs
- Door handles – head house, Coolbot, toolshed, Port-a-Potty
- Table in Coolbot
- Light switch in Coolbot
- Scale
- Key rock and keys



PORT-A-POTTY PROTOCOLS

at Downing Park Urban Farm (DPUF)

Use

1. When you enter the Port-a-Potty wipe the seat off with a disinfecting wipe.
2. Put wipe in trash receptacle NOT the toilet.
3. Exit the Port-a-Potty and immediately go to hand washing and follow hand washing protocol
4. Put on a new pair of plastic gloves before returning to work.

Cleaning -- at the End of Each Day

1. Spray the seat, inside of door and hand disinfectant dispenser with bleach solution. Let air-dry.
2. Remove trash can with used disinfecting wipes and empty into trashcan in front of Head House.
3. Spray the Port-a-Potty trash can with bleach solution and return to Port-a-Potty
4. Spray handle on outside of door with bleach solution.



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Wash your hands:

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